## **Registering On Your Own**

Follow the instructions below to register for the Coalition Summit on your own. If you have already registered for CareerTech VISION as an attendee and would like to add the Summit to your registration, please email Laura Scott at <a href="https://www.iscott.com">Iscott@acteonline.org</a>.

To register:

- 1. Visit https://www.careertechvision.com/
- 2. In the blue banner, hover over "Registration" and click on "Attendee Registration"
- 3. Enter your email or ID number and click "Start".
- At the top of the Attendee Information page, enter the code WFDCTE25 in the Promo Code box.

## **Attendee Information**

Please contact ACTE staff at registration@acteonline.org or 800-826-9972 should you have any questions regarding your registration.

## Red Fields = Required

**Note:** All address block fields have been marked as Read Only. Any text that comes into this form will not be able to be edited. You can login to your ACTE account to make any profile changes (email, mailing address, phone number, title etc.).

Enter your Promotional Code here. Discount codes can be added on the "Review Page" of the registration form before the payment page.	WFDCTE25	
Salutation	Ms.	~
First Name	Laura	
Last Name	Scott	

- 5. Complete the attendee information page and click "Continue"
- On the Conference Registration Fees page, you will then be able to select the Summit or Summit + VISION registration options. You can also select a one-day VISION pass, Gala ticket, or other workshops if desired.
- 7. Once you have selected your desired registration items, click "Continue"
- 8. Review your registration items, then click "Continue"
- 9. Enter your payment information and click "Complete Registration"